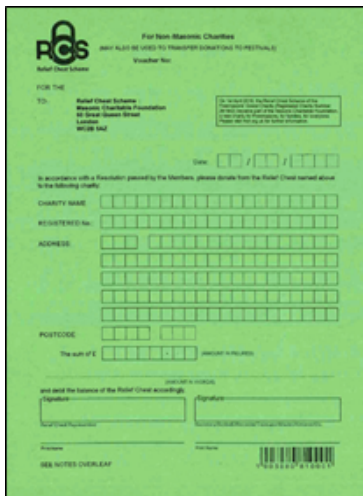


Transferring funds to the Mark Emergency Relief Fund from a Lodge/Chapter Relief Chest

Funds held in a Relief Chest **can be transferred to the appeal Relief Chest**. Transfers can be made using a Green form or e-voucher.

Green Form

- Write as the charity name **Mark Emergency Relief Fund**
- Write **MMM185622** as the registered charity number
- add amount in numbers and words
- sign the form (Relief Chest representative + another officer)
- post the green form to Relief Chest Scheme
- enclose a transfer allocation form if applicable



e-Voucher

- visit <https://mcf.org.uk/support-our-work/relief-chest/e-voucher-service/>
 - Click on Request a Payment
 - Register (your name and email address)
 - Confirm registration (via email)
 - start new voucher
 - add payment details
- Name: Mark Emergency Relief Fund**
Relief Chest Number: MMM185622
Amount: £0.00
- add second signatory details
 - submit the voucher

E-voucher service

our E-voucher service allows Relief Chest holders to request payments to charities online.

Request a payment in three easy steps

1. Find your Relief Chest
2. Choose your charity and donation amount
3. Confirm and approve

[REQUEST A PAYMENT](#)

Please note, as per the rules of the scheme, green forms are only issued to the listed Relief Chest representative of the Lodge/Chapter Relief Chest. If you require a supply of Green forms please contact the Relief Chest Scheme office. Similarly, to register for the e-voucher service, you must be the listed Relief Chest representative.